

## **Cherwell District Council**

### **Budget Planning Committee**

Minutes of a meeting of the Budget Planning Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 25 September 2018 at 6.30 pm

Present: Councillor Nicholas Mawer (Chairman)  
Councillor Phil Chapman  
Councillor Andrew McHugh  
Councillor Tony Mepham  
Councillor Barry Richards  
Councillor Tom Wallis  
Councillor Lucinda Wing  
Councillor Sean Woodcock

Apologies for absence: Councillor Carmen Griffiths  
Councillor David Hughes  
Councillor Alaric Rose  
Councillor Douglas Webb

Officers: Adele Taylor, Interim Executive Director: Finance and Governance  
Emma Faulkner, Democratic and Elections Officer  
Richard Woods, Assistant Democratic and Elections Officer

#### 21 **Declarations of Interest**

There were no declarations of interest.

#### 22 **Urgent Business**

There were no items of urgent business.

#### 23 **Minutes**

The minutes of the meeting of the Committee held on 29 August 2018 were confirmed as a correct record and signed by the Chairman.

#### 24 **Chairman's Announcements**

There were no Chairman's announcements.

#### 25 **Performance, Finance and Risk Monitoring 2018/2019**

The Committee considered a report from the Assistant Director – Finance and Procurement, which summarised the Council’s Performance, Risk and Finance Monitoring position at the end of each month.

In response to questions from the Chairman relating to the current overspend on agency staff in the Environmental Services directorate, the Interim Executive Director – Finance and Governance advised that the Executive Director Environment and the Assistant Director Environmental Services were both actively managing the situation with colleagues from Human Resources, which had occurred as a result of sickness absence. Recruitment was on-going for two remaining LGV driver vacancies that were currently being covered by agency staff.

**Resolved**

- (1) That the contents of the report be noted.

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**Review of Committee Work Plan**

In light of the change of date of the October Council meeting to 30 October, the Interim Executive Director – Finance and Governance advised that it was necessary to change the Budget Planning Committee meeting also scheduled for that date. Following discussions with the Chairman it was proposed that the meeting be moved to 6 November 2018, with an additional agenda item regarding Crown House.

**Resolved**

- (1) That it be agreed that the date of the next meeting of the Committee change from 30 October 2018 to 6 November 2018.
- (2) That the work programme for 2018/19 be approved subject to the inclusion of an additional item regarding Crown House at the 6 November 2018 meeting.

The meeting ended at 6.46 pm

Chairman:

Date: